



Music Teachers' Association of California®

CERTIFICATE OF MERIT®

Dear Teachers,

This is a friendly reminder that the Certificate of Merit® enrollment period is from **October 1- October 31, 2019.**

Remember to enroll your CM students by **11:59 P.M. on October 31, 2019.** Adding a student to your roster alone does not create a CM application. Teachers must create an application for their students during the enrollment period. Parents and adult students have until the new payment deadline of **November 5, 2019** to submit payment and sign the Participant Consent Waiver. Starting this year, parents and adult students are able to submit a payment from October 1 through November 5.

To Do By October 31:

- Add student to MTAC roster
- Create an application for CM Evaluation
- Make edits to CM Level on an unpaid application
- Create application for Panel or YAG students

Helpful Links:

- [How to Add A Student](#)
- [CM 2019-2020 Calendar](#)
- [Tips & Tricks for CM Enrollment](#)
- [CM Policies and Procedures](#)
- [MTAC Online Store for CM materials](#)

Late applications will not be accepted.

Enroll your students today!

If you have any questions regarding a CM application or the process, please contact your CM Branch Chair.

If you need technical help, please contact the [MTAC State Office](#). Technical assistance is available from Monday - Friday, from 9 A.M to 5 P.M.

Sincerely,

[MTAC State Office](#) & CM Council